
NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 9 NOVEMBER 2022
REPORTS TO COUNCIL – INFRASTRUCTURE AND ENGINEERING SERVICES

1. WORKS REPORT

Author	Director Infrastructure and Engineering Services
Responsible Officer	Director Infrastructure and Engineering Services
Link to Strategic Plans	CSP – 4.3.4 Ensure Council's property assets are monitored and well managed

Executive Summary

This report provides information regarding works undertaken for the given period in regards to both operational and capital works.

Report

The Works Report (**Attachment No. 1**) for the period 6 October to 3 November 2022 is presented to Council for information.

Financial Implications

Council has provision for these services in its Operational Budget.

Legal and Regulatory Compliance

Local Government Act 1993
Roads Act 1993

Risk Management Issues

Nil

Internal/External Consultation

Nil

Attachments

1. Works Report

RECOMMENDATION

That the information be noted.

2. REMOVAL OF TRACTORS IN ROTARY PARK NARROMINE

Author	Manager Waste & Community Facilities
Responsible Officer	Director Infrastructure and Engineering Services
Link to Strategic Plans	CSP – 1.1.4 Recognise the importance and consider resources needed to maintain open spaces, to encourage greater use by the community. CSP - 4.1.3 Provide opportunities for community members to participate in Council's decision-making processes.

Executive Summary

The purpose of this report is to inform Council regarding the condition of the Tractors located in Rotary Park Narromine and the need for their removal.

Report

Council staff have inspected and conducted a risk assessment on the tractors at Rotary Park. The risk assessment recommended that the old tractors be removed from the park due to safety concerns.

Council staff have carried out a work health and safety inspection on the tractors and it has been determined that they are unsafe for that particular location and use as playground equipment.

The Tractors were originally placed in the park by the Rotary Club of Narromine as points of interest however they have regularly been used by members of the public as informal play equipment.

The tractors have been inundated with flood waters which will further degrade the metal.

Financial Implications

The estimated cost of the removal, relocation and remediation of the sites is \$8,670. Council has not budgeted for the relocation of the tractors for this financial year.

Funds would be sourced from either the Contingency fund or un-restricted cash reserves.

Legal and Regulatory Compliance

Civil Liability Act 2002 No 22 (refer following extract)

5K Definitions

In this Division — *dangerous recreational activity* means a recreational activity that involves a significant risk of physical harm.

2. REMOVAL OF TRACTORS IN ROTARY PARK NARROMINE (Cont'd)

recreational activity includes—

- (a) any sport (whether or not the sport is an organised activity), and
- (b) any pursuit or activity engaged in for enjoyment, relaxation or leisure, and
- (c) any pursuit or activity engaged in at a place (such as a beach, park or other public open space) where people ordinarily engage in sport or in any pursuit or activity for enjoyment, relaxation or leisure.

Risk Management Issues

There is a real risk of injury to the public due to the machines being in very poor condition with ongoing metal fatigue.

Internal/External Consultation

Executive Leadership Team and the Rotary Club of Narromine. The Rotary Club of Narromine has no objection to the removal of these tractors.

Attachments

Work health and safety inspection (**Attachment No. 2**)

RECOMMENDATION

That following consultation with the Rotary Club of Narromine, the tractors located in Rotary Park Narromine be removed from the park and returned to the Rotary Club for reuse or disposal.

3. LEASE FEE FOR UNUSED ROADWAY, SISSIAN ROAD TRANGIE

Author	Director Infrastructure and Engineering Services
Responsible Officer	Director Infrastructure and Engineering Services
Link to Strategic Plans	CSP – 3.6 Our road network is safe, well maintained and appropriately funded DP – 3.6.1 Ensure local and regional road network best meets the needs of road users and industry.

Executive Summary

This report is presented to Council to consider setting a lease fee for the lease of various sections of the road reserve on the Sissian Road, Trangie.

Report

Council at its previous meeting held on 10 November 2021 resolved;

1. That Council consider and adopt the proposed fee of \$5,000 for the lease of the road reserves along Sissian Road.
2. That the fee be reviewed annually.

3. LEASE FEE FOR UNUSED ROADWAY, SISSIAN ROAD TRANGIE (Cont'd)

Council will now need to review the lease fee in accordance with the above resolution.

The portion of the road reserve along Sissian Road that is used by Robinson Grain Trading is indicated in red on the map below. The total area is approximately 4.44ha.



Robinson Grain Trading have previously indicated that they would like to purchase the land, however, it was advised that the road reserve is of significance to Council's future plans, in terms of access.

It is recommended that the revised lease fee be set at \$5,000 (excl GST) per annum.

Public notice will be given in terms of the Roads Act, 1993, once Council has considered and adopted the fee.

Financial Implications

Income for the lease of a road reserve.

Legal and Regulatory Compliance

Roads Act 1993

3. LEASE FEE FOR UNUSED ROADWAY, SISSIAN ROAD TRANGIE (Cont'd)

Risk Management Issues

The roadway is not required for Council purposes in the short term. The lessee is required to take adequate public liability coverage of the area leased, noting Narromine Shire Council as an interested party. The lessee is also responsible for upkeep of any fencing and leaving the road in good repair.

Internal/External Consultation

Public notice in accordance with the Roads Act 1993.

Attachments

Nil

RECOMMENDATION

1. That Council lease the unused roadway to Robinson Grain Trading for a 5-year period at a commencing rental of \$5,000 per annum (excl GST) with annual CPI increments to be applied thereafter.
2. That Council advertise in a local newspaper the notice of intention to enter into the lease and serve the notice on the owner of each parcel of land adjoining the length of the public road concerned.
3. That should no written submissions be received; the General Manager be delegated to enter into the lease agreement.

André Pretorius

Director Infrastructure and Engineering Services

Attachment No. 1

	<p>MONTHLY WORKS REPORT</p> <p>3 NOVEMBER 2022</p>	<p>Infrastructure and Engineering Services Narromine Shire Council Tel: 02 6889 9999 Fax: 02 6889 9998 mail@narromine.nsw.gov.au</p>
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Road and Park users are to proceed with caution at all work sites and observe work signs to ensure safety. Speed zones are enforceable with possible short delays.
 For all enquiries, please contact Council's Infrastructure and Engineering Services Department on 6889 9999

URBAN ROADS	Narromine - Maintenance
Various Streets	<ul style="list-style-type: none"> • Pot hole patching (cold mix) by hand, • Cleaning out drains with an 8 Tonne excavator

URBAN ROADS	Trangie - Maintenance
Various Streets	<ul style="list-style-type: none"> • Pot hole patching (cold mix) by hand • Cleaning out drains with an 8 Tonne excavator

URBAN ROADS	Tomingley - Maintenance
Various Streets	<ul style="list-style-type: none"> • General town maintenance

UNSEALED ROADS NETWORK	Maintenance – Map 1
Various Unsealed Roads	<ul style="list-style-type: none"> • Pothole patching by hand and by truck • Ceres Siding Road Maintenance Grade

UNSEALED ROADS NETWORK	Capital
Various Unsealed Roads	<ul style="list-style-type: none"> • Fairview Road - Flood damage. • Dulla Dulla - Fixing Local Roads • Cobboco - Fixing Local Roads

UNSEALED ROADS NETWORK	Capital – Storm/Flood Funding Repair – Map 2
Various Unsealed Roads	<ul style="list-style-type: none"> • Fairview Rd, Dulla Dulla, Cobboco and Pineview Roads

SEALED ROADS NETWORK	Maintenance
Various Sealed Roads	<ul style="list-style-type: none"> • Cold mix patching on Trangie-Collie Rd • Heavy patches Warren Rd and Trangie/Dandaloo Roads

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SEALED ROADS NETWORK	Capital
Various Sealed Roads	<ul style="list-style-type: none"> Oaks Bridge realignment (flooded), too wet to do works.

SEALED ROADS NETWORK	Biosecurity
Various Sealed Roads	<ul style="list-style-type: none"> Spraying – Eumungerie Road, Dubbo-Collie Road, Warren Road, Webbs Siding Road, High Park Road, Burraway Road, Tomingley Road Inspections – Webbs Siding Road, Mitchell Highway

SWIMMING POOLS	
Narromine Pool	<ul style="list-style-type: none"> Opened Saturday 24 September Managed by Contractor
Trangie Pool	<ul style="list-style-type: none"> Opened Saturday 24 September Managed by Contractor

PARKS & OPEN SPACE NETWORK CBD Gardens, Parks Ovals, Villages	
Narromine CBD	<ul style="list-style-type: none"> Ongoing vegetation management
Narromine Parks & Reserves	<ul style="list-style-type: none"> General maintenance and mowing Weed control in all small parks ongoing
Narromine Sports Grounds	<ul style="list-style-type: none"> General maintenance, spraying and mowing
Narromine Streets	<ul style="list-style-type: none"> General maintenance Street sweeping continues

PARKS & OPEN SPACE NETWORK CBD Gardens, Parks Ovals, Villages	
Trangie CBD	<ul style="list-style-type: none"> General maintenance and weed control Vegetation mowing and slashing continuing
Trangie Parks	<ul style="list-style-type: none"> General maintenance and mowing
Trangie Sports Grounds	<ul style="list-style-type: none"> General maintenance, spraying and mowing
Trangie Streets	<ul style="list-style-type: none"> General maintenance Street sweeping weekly on Tuesdays

PARKS & OPEN SPACE NETWORK CBD Gardens, Parks Ovals, Villages	
Tomingley Village	<ul style="list-style-type: none"> General maintenance by Contractor.

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AERODROME	
Narromine Aerodrome	<ul style="list-style-type: none"> • General maintenance

BUILDING MAINTENANCE	
All Buildings	<ul style="list-style-type: none"> • General maintenance as required
Vandalism	<ul style="list-style-type: none"> • Graffiti continues in both Narromine and Trangie
Narromine Medical Centre	<ul style="list-style-type: none"> • General maintenance as required
Council Administration Buildings	<ul style="list-style-type: none"> • General maintenance as required

PUBLIC CONVENIENCES	Narromine
Rotary Park Public Toilets	<ul style="list-style-type: none"> • Toilet facilities cleaned daily • Construction of new toilet block has commenced.
Burraway Street Public Toilets (adjacent to Pool)	<ul style="list-style-type: none"> • Toilet facilities cleaned daily
Manildra Street Toilets (Saleyards)	<ul style="list-style-type: none"> • Toilet facilities are open 24 hours a day, 7 days a week and are cleaned daily
Wetlands	<ul style="list-style-type: none"> • Toilet block secured and cleaned daily

PUBLIC CONVENIENCES	Trangie
Argonauts Park Public Toilets (Goan Waterhole)	<ul style="list-style-type: none"> • Toilet facilities cleaned every Tuesday, Thursday and Saturday
Dandaloo Street Public Toilets (adjacent to Bakery)	<ul style="list-style-type: none"> • Trangie main street toilets have been removed in readiness for the installation of new facilities which will be more compliant with disability access.
Burns Oval Toilets	<ul style="list-style-type: none"> • Toilet facilities cleaned every Monday, Wednesday and Friday
Trangie Truck Stop	<ul style="list-style-type: none"> • Checked daily with a main clean every Tuesday and Thursday and either late Saturday or Sunday morning over weekends
Trangie Truck Wash	<ul style="list-style-type: none"> • Detailed design commenced after consultation with stakeholders.

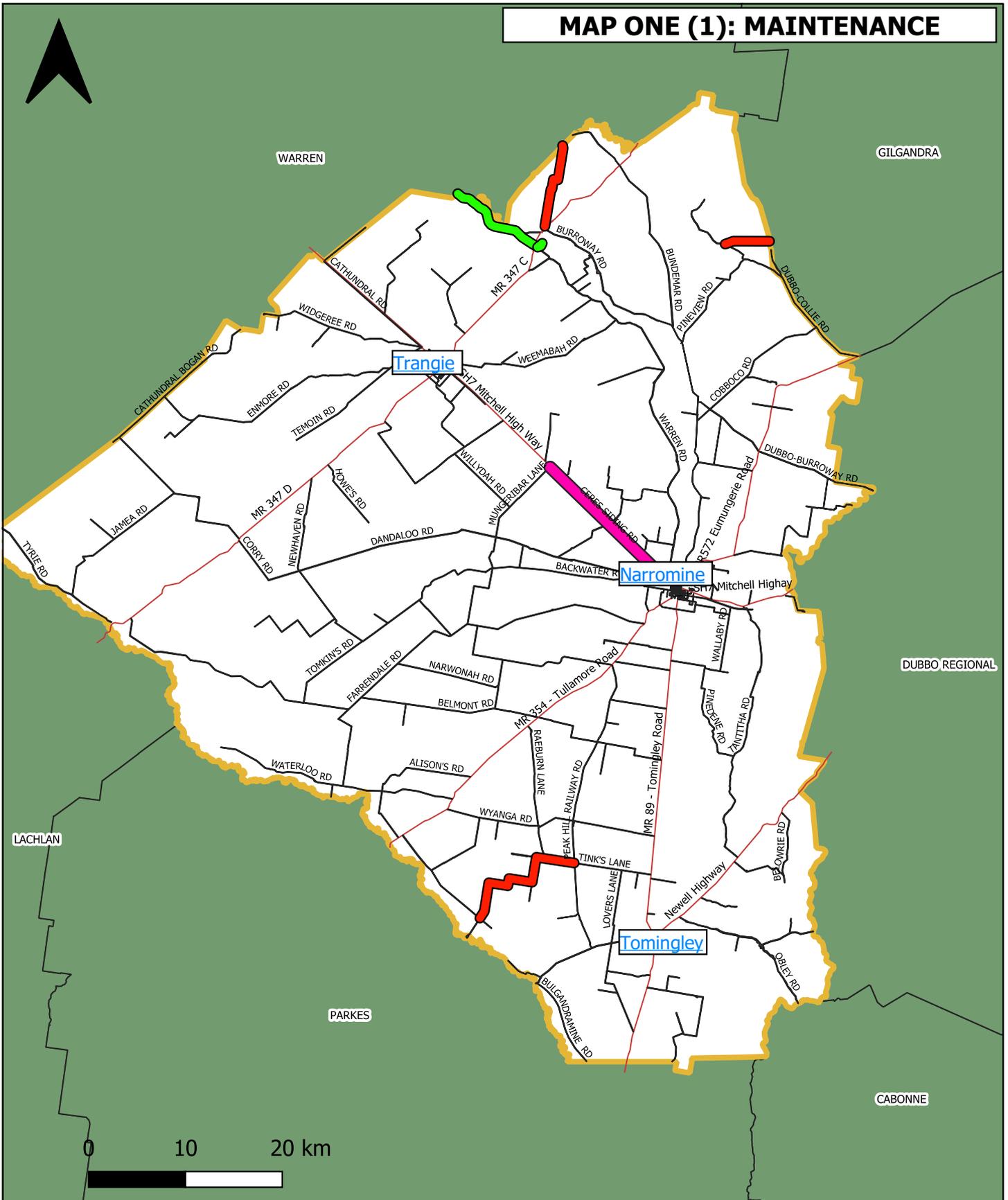
CEMETERIES	
Narromine Cemetery	<ul style="list-style-type: none"> • General maintenance, mowing and weed spraying • Topping-up of subsiding graves continues
Trangie Cemetery	<ul style="list-style-type: none"> • General maintenance, mowing and weed spraying • Topping-up of subsiding graves continues

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WATER AND SEWER	
Narromine	<ul style="list-style-type: none"> • Staff continue daily operational Drinking Water Quality Testing as required by legislation • Staff continue reticulation system maintenance • Staff have continued the regular service maintenance programs for the Narromine sewage pumping station network • Staff have assisted Consultants in Bore and River Water sampling as part of the current WTP Options Study Process
Trangie	<ul style="list-style-type: none"> • Staff have continued with reticulation maintenance • Staff continue regular sewer pump station and STP system maintenance as required • Staff continue daily operational Drinking Water Quality Testing as required by legislation • Staff have completed water main construction in Mullah St between Harris and Derribong St's • Staff are continuing the Water Meter replacement program
Tomingley	<ul style="list-style-type: none"> • Regular maintenance at the new water treatment plant

MAP ONE (1): MAINTENANCE



Narromine Shire Council

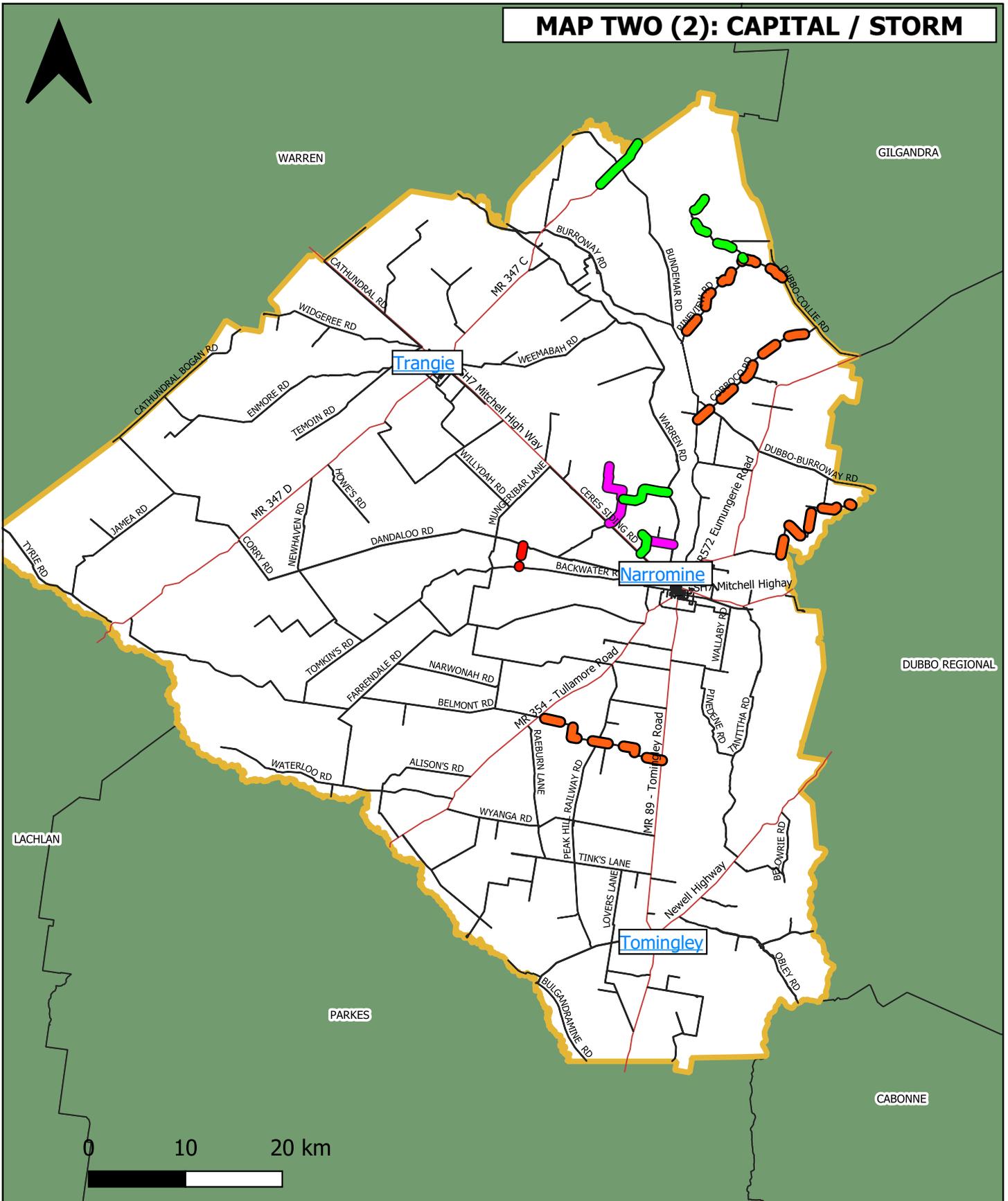
 July	 November	 March
 August	 December	 April
 September	 January	 May
 October	 February	 June



Note

- The roads highlighted are visual purposes only and may not be the exact location of work
- Storm / Flood work is dashed

MAP TWO (2): CAPITAL / STORM



Narromine Shire Council

	July		November		March
	August		December		April
	September		January		May
	October		February		June



Note

- The roads highlighted are visual purposes only and may not be the exact location of work
- Storm / Flood work is dashed



Photo 1: Oaks Bridge Tullamore



Photo 2: Dandaloo



Photo 3: Tantitha Road

WHS Risk Assessment

Subject / Task / Area Assessed	Old Tractors Rotary Park Play Area Council asset Inspector has assessed old tractors at Rotary Park Narromine that are currently being used as play equipment to be a hazard and that could cause serious injury to the user.	Assessment stage as at date	Underway 15/09/2022
Completed by	██████████ (WHS & Risk Coordinator)	Others Involved	██████████ (Worker), ██████████ ██████████ (Worker)
Accountable for Actions to implement Approved Future Controls	██████████ (Manager Engineering Services)		
Location	Narromine LGA Rotary Park Playground Narromine		

Activity/Task	Hazards	Rating Before Controls	Current Controls	Rating with Current Controls	Possible Future Controls A = Approved, P = Pending Approval
1 - Playground Inspection by Asset Inspector	UV exposure, manual handling, members of the public	18 - Medium	Hi- Vis clothing Manual handling training Wear Broadbrim hat, long sleeved shirt & sunscreen	3 - Low	

Activity/Task	Hazards	Rating Before Controls	Current Controls	Rating with Current Controls	Possible Future Controls A = Approved, P = Pending Approval
2 - Injuries from activities on the playground tractors	Slips, trips & falls	69 - High	<p>Adult supervision</p> <hr/> <p>Tractors powder coated some time ago</p> <hr/> <p>Regular inspections completed by Parks & Garden staff and Asset Inspector</p> <hr/> <p>Hazards identification process implemented (e.g. rusty metal, protruding objects, sharp edges, fall from height)</p>	18 - Medium	<p>1.Repair all the old tractors at Rotary Park to remove all the sharp edges and rust.</p> <p>2.Fence all tractors off from use by members of the public till repairs can be completed [P]</p>
	Cuts and abrasions from sharp edges	69 - High	<p>Hazard identification process implemented. e.g. rusty metal, sharp edges, peeling paint.</p> <hr/> <p>Children supervised by an adult</p> <hr/> <p>Tractors powder coated some time ago</p> <hr/> <p>Inspections of tractor condition completed by Asset inspector</p>	66 - Medium	<p>1.Repair all old tractors to prevent cut injuries to children playing on them. 2.Fence all tractors off from use by members of the public till repairs can be completed [P]</p>

Activity/Task	Hazards	Rating Before Controls	Current Controls	Rating with Current Controls	Possible Future Controls A = Approved, P = Pending Approval
	Falls from height	69 - High	Adult Supervision <hr/> Tractors powder coated some time ago <hr/> Regular inspections completed by asset Inspector <hr/> Hazards identification process implemented (e.g. rusty metal, protruding objects, sharp edges, large machinery, falls)	66 - Medium	1.Repair all old tractors to prevent cut injuries to children playing on them. 2. Fence all tractors off from use by members of the public till repairs can be completed [P]

Assessment Review

Latest Review Date:		Review Completed by:	
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Photos associated with Hazards

Injuries from activities on the playground tractors

Hazard: Falls from height



Injuries from activities on the playground tractors

Hazard: Cuts and abrasions from sharp edges



Injuries from activities on the playground tractors

Hazard: Slips, trips & falls

